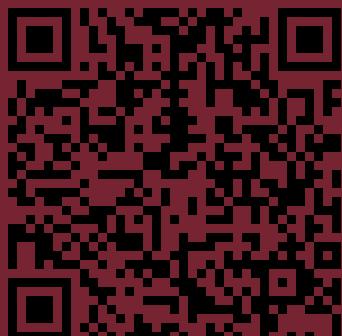




# District 85 Speech Contest Quick Kit

2025-2026

Contest Resource



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D85 Speech Contest Resources

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# D85 2025-2026

## Speech Contest Type

- International Speech Contest
- Table Topics Contest
- Mandarin Speech Contest
- Mandarin Evaluation Contest

### Timing Rules

Contest Type	Green	Yellow	Red	Disqualification
International	5:00	6:00	7:00	Less than 4:30 or more than 7:30
Table Topics	1:00	1:30	2:00	Less than 1:00 or more than 2:30
Mandarin	5:00	6:00	7:00	Less than 4:30 or more than 7:30
Mandarin Evaluation	2:00	2:30	3:00	Less than 1:30 or more than 3:30

- Green card remains displayed until the yellow card is shown. Yellow card remains displayed until the red card is shown.
- The red card stays continuously with no signals to the contestant (no indicating overtime).
- Timing does not consider decimal seconds (e.g., 7:30.85 is qualified; 7:31.03 is overtime).

# Eligibility

## Contestant

- Paid Club Member
- Club in Good Standing (>= 8 members, 3 renewals)

### For International/Mandarin Speech Contests:

- Educational Level minimum L2 (except founding members of new clubs registered for less than one year)

### Ineligible:

- District or Higher Officers
- District-level candidates elected by the District Council
- Judges for the same contest type at any level within the district
- Contest Officials (shall not compete in the same contest)
- Guest speakers at Area or Higher contests and International Conventions
- For Club-level and above contests: Contestants must be present at the venue

### Special Notes

- Contestants must meet the eligibility requirements for each level of the contest.
- After advancing to the Area contest, contestants may only participate in one Area for the same contest.

# Contestant Official & Judge

- Paid Toastmasters Member
- Attend the contest in person to serve

## For Area and Higher Contests

- Not a candidate for District leadership positions
- Judge Eligibility: At least 6 months of paid membership and completion of L2 or CC6
- Division or above Judges shall not be members of the contestant's club

# Contestant

## Pre-Contest

- Sign Eligibility and Originality Forms 1183/1189
- Declare props (if any)
- Attend the contest briefing
- Participate in the pre-contest order drawing

## During Contest

- Setup/removal props during 1 min of silence
- Overtime results in disqualification
- Shall not mention other contestants or their speech content
- Non-original content shall not exceed 25%; Any quoted, paraphrased, or referenced content must be identified

## Post-Contest

- Accept interviews without canvassing votes or disclosing rankings

## Contestant Eligibility Quick Check (Pre-Contest)

- Membership fees paid & Club in good standing
- Meet educational level requirements
- Originality declaration (cited content  $\leq 25\%$ ); signed Forms 1183/1189
- Props declared in advance (setup/removal within 1 minute of silence)
- Contestants absent during introduction will be disqualified
- Must attend the pre-contest briefing

# Contest Chair

## Pre-Contest

- Receive Form 1182 completed by the Chief Judge of the former-level contest
- Manage budget/venue, verify contestant eligibility, establish a WeChat group, and issue announcements
- Appoint Chief Judge, SAA, and prepare trophies
- Host the pre-contest briefing for contestants
- Arrange the contestant order drawing
- Required Forms: 1189/1183/1168

## Table Topics:

- Prepare table topics (at least 2 recommended)

## Mandarin Evaluation:

- Appoint a test speaker (confidential)

## During Contest

- Deliver opening(explain contest rules, timer signals, and no-photography policy)
- Introduce contestants:
  - English/Mandarin/Impromptu Contests: "Name-Topic-Topic-Name"
  - Evaluation Contests: "Name-Name"
- Do not disclose contestants' club/city or provide comments
- Announce periods of silence
- Interview contestants and announce rankings in reverse order

# Chief Judge

## Pre-Contest

- Assemble the team (Judges/Timer/Ballot Counters)
- Judge identities confidential
- Appoint a Tiebreaking Judge (confidential to all)
- Organize a briefing for contest officials and judges
- Prepare materials: Forms 1170/1172/1188/  
1180/1180A/1177/1179/1179A/1176/  
1175/1182 + destruction bags

## During Contest

- Oversee compliance and handle protests  
(eligibility/originality/citation)
- Collect the Tiebreaking Judge's ballot
- Collect timing forms and seal them in an envelope
- Oversee vote counting; ensure all ballots are counted twice
- Resolve ties using the Tiebreaking Judge's ballot

## Post-Contest

- Complete Forms 1182 & 1168
- Destroy all ballots and Forms 1176/1175 on-site
- Do not disclose protest details or judge names

# Voting Judge

## Pre-Contest

- Sign Form 1170
- Master scoring criteria
- Attend the pre-contest briefing organized by Chief Judge

## Minimum eligibility for Area and above:

- 6 months of Toastmasters membership;
- Educational Level L2/CC6

## During Contest

- Score based on judging criteria; submit only 1st/2nd/3rd place rankings
- Retain the upper half of the form;
- Sign the completed form
- Score impartially and fairly; no communication or distractions during the contest

## Post-Contest

- Never disclose scores or judge identity

# Tiebreaking Judge

## Pre-Contest

- Same eligibility as Voting Judges
- Identity known only to the Chief Judge; do not attend the judge briefing

## During Contest

- Rank all contestants anonymously and submit to the Chief Judge

## Post-Contest

- Never disclose rankings or judge identity

# Ballot Counter

## Pre-Contest

- Collect Form 1176 and learn the 3-2-1 scoring rules
- Familiarize with Voting Judges' seating positions

## During Contest

- Collect ballots → Count ballots → Calculate scores  
→ Dual verification and signatures

## Post-Contest

- Destroy ballot envelopes; do not disclose interim results

# Timer

## Pre-Contest

- Prepare materials: Stopwatch + three-colored cards + backup equipment
- Understand timing rules and collect Form 1175
- Ensure contestants can clearly see the timing signals from the assigned position

## During Contest

- Start timing when the contestant begins the first clear verbal or non-verbal communication
- Display cards in sequence: Green → Yellow → Red (red card remains lit; no verbal reminders)
- Contestants may continue speaking for 30 seconds after the red card is displayed
- Complete Form 1175

## Post-Contest

- Submit Form 1175 to the Chief Judge
- Return equipment

# SAA

## General Duties

- Venue setup**
- Prepare materials: Name badges, microphones, prop area,**
- Handle registration and guide attendees**
- Remind the audience to be quiet during the contest and silence periods; monitor door access**
- Close venue doors during contestant speeches; prohibit entry/exit**

## Table Topics Contest:

- Escort all contestants except Contestant No.1 to the waiting room; call them back one by one during the silence period**

## Mandarin Chinese Evaluation Contest:

- Distribute Note-taking Form 1177**
- After contestants listen to the demonstration speech, escort them to the preparation area for 5 minutes**
- Collect note papers and call contestants back one by one**
- Contestants may request the return of their notes before speaking**

## Post-Contest

- Venue cleanup, return keys, and take photos of the empty venue**

# D85 AAC Contest Tool kit



## Contest Rule Book



English



Chinese

## Contact

Chief Judge: \_\_\_\_\_

Tel: \_\_\_\_\_

Contest Chair: \_\_\_\_\_

Tel: \_\_\_\_\_

Organizer: \_\_\_\_\_

Tel: \_\_\_\_\_